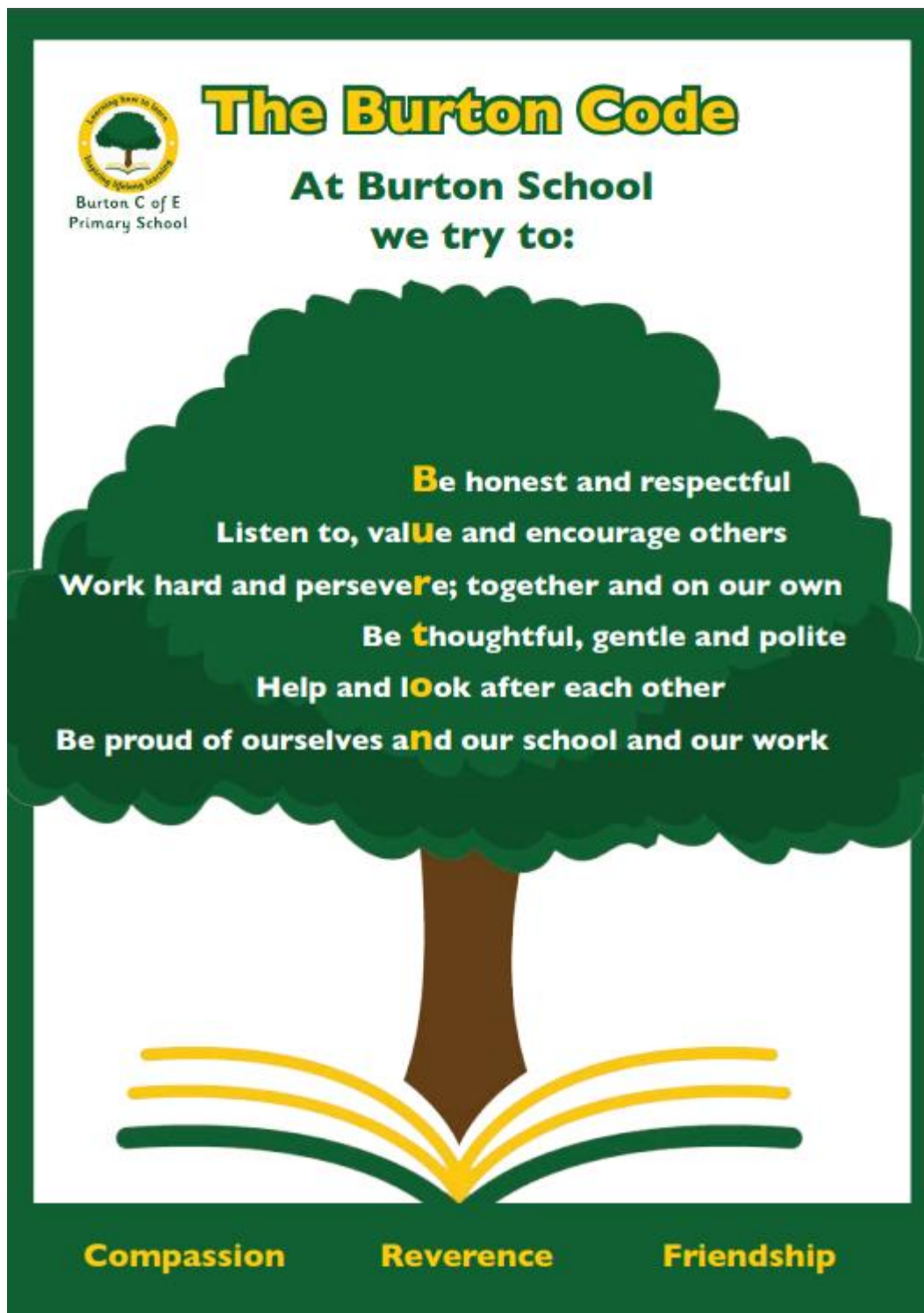


Appendix

The Burton Code



Rewards and Praise

The following methods of praise are used by staff at Burton:

- Verbal praise
- Stickers
- Individual team points
- Termly reward for winning house team
- Class reward system e.g puzzles
- Informal dialogue with parents
- VIP Certificates
- Reward time in classes or year groups (golden time)
- Gold sticker and pencil, visit to head teacher
- MMe badges sent home

Example of positive and poor behaviours

Positive: ✓ Great work ✓ Good listening ✓ Kind hands and words ✓ Being a good friend ✓ Being polite ✓ Trying your best ✓ Good attitude ✓ Working hard ✓ Being helpful ✓ Being thoughtful ✓ Making good choices ✓ Being honest ✓ Showing our Christian Values ✓ Playing nicely ✓ Achieving ✓ Persevering ✓ Showing resilience	Poor (negative): • Being unkind • Refusing • Not listening • Shouting (in context) • Lying • Rudeness • Vandalising • Hitting • Pushing • Kicking • Spitting • Stealing • Swearing • Prejudice • Bullying
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Consequences

- Reminders
- Verbal/visual warning
- Being moved within the classroom
- Specific warning – using visual form in classroom if appropriate
- Discussion at playtime with staff member
- Written apology
- Informing parents
- Individual behaviour plan
- Exited from classroom to KS leaders or colleague to calm down or work in their classroom.

(With a positive follow up statement “I am asking you to complete your work in another class to help you focus on your learning and make the right choices”. I am looking forward to having you back in the class after break/lunch showing me what you can achieve. Restorative conversation to follow incident)

- Sent to Head teacher/member of the Senior Leadership Team (SLT)
- Regular report card to monitor/ record and reward behaviour – could be in class or more formally with Head teacher or member of SLT
- Internal exclusion – time spent working away from class /cohort
- Formal exclusion – see BCP exclusion policy & DfE Guidance

At Break times:

- Formal warning from staff member
- Time out on a bench at break time
- Sent inside to miss part of break time

All staff should be polite and respectful in the way they speak to children – even those who are not behaving as expected, it is important that staff set the example. It should be remembered that tone of voice is as important as the words and volume used. We do not condone shouting at children as an appropriate consequence.

School uniform

Our Uniform is:

- Bottle Green Sweatshirts or cardigans (plain or with the school logo).
- White shirts, blouses or polo T-shirts
- Grey trousers, shorts, pinafore dresses or skirts
- Flat sensible black shoes
- Socks should be black, grey or wear white.
- A school tie in our school colour is also available (to be worn with a shirt)
- Summer dresses and playsuits are green and white checked or striped.
- For PE, children need:

Trainers

Green school T-Shirt & black shorts.

Children will also need a plain black, navy or grey tracksuit for outside games.

The school has a clothing assistance policy for those children eligible for free school meals.

Additional uniform guidance:

- School shoes should be black and practical for running around at breaktimes.
- Children should not wear trainers in school other than on PE days. Flip flops, heeled shoes and strappy sandals are inappropriate.
- Jewellery is not allowed other than stud earrings and watches. Medical tags may be worn. All jewellery should be removed for PE.
- Nail varnish and temporary tattoos are not allowed in school.
- Hair should be a natural colour.
- Extreme hair styles are not allowed. This includes bright colour hair dye; whole or part of the head being close shaven and logos, lines or partings shaven into the hair.
- Ornamentation (hair bands, slides and bows) should be small in size and match school colours without unnecessary glitter, beads or gems. No large Jojo bows.

Reasonable Force

The following list is not exhaustive but provides some examples of situations where reasonable force can and cannot be used.

Schools can use reasonable force to:

- remove disruptive children from the classroom where they have refused to follow an instruction to do so;
- prevent a pupil behaving in a way that disrupts a school event or a school trip or visit;
- prevent a pupil leaving the classroom where allowing the pupil to leave would risk their safety or lead to behaviour that disrupts the behaviour of others;
- prevent a pupil from attacking a member of staff or another pupil, or to stop a fight in the playground;
- restrain a pupil at risk of harming themselves through physical outburst.
- To conduct a search for prohibited items