

Burton C of E Primary
Minutes of CPPC/FGB meeting
Online meeting held via Zoom due to
Covid restrictions
28th March 2022
6:00pm

Governors present

Alison Timmings AT
 Adrian Ryder ARy
 Melanie Browning MB
 Danielle Jeffries DJ
 Erica Johnstone EJ

Amanda Hibbert AH
 Andrew Carre AC
 Di Wilkinson DW

Item Number	Subject	Action
1	<u>Apologies</u> None	
2	<u>Minutes from Previous Meeting/Matters Arising</u> Disciplinary Policy to take to next meeting. Beavers/Harvest festival report to follow. Prevent Training cert . Minutes agreed.	H/festival & Beaver report to follow. Dis Policy to agree at next meeting.
3	<u>Headteachers Report – Verbal including Safeguarding</u> Numbers on roll currently 338, we currently have 9 EHCP's with an additional one in the pipeline. A governor asked is this because we are being more productive in applying for EHCP's. AT replied our SENCO is very good in putting in the hours and work before submitting. The need is there, and BCP as a whole seem to have higher numbers compared to nationally. A governor asked if the criteria for applying is the same. AT replied if anything the LA are trying to reduce the amount and trying to keep pupils in mainstream schools. AT went on to talk about the banding; we currently have 3 children with EHCP's on the top banding. Safeguarding - 77 reports since 20/1 under cause for concern; safeguarding or CP Of safeguarding 3 referrals made by school following reported concerns PPNs received regarding 5 pupils 12 contact related to EH We continue to have 3 children subject to child protection plans. A governor asked if the PPN's are related to Operation Encompass. AT confirmed they were and went on to say they now come through as an attachment with more information; they are coming through sooner after the incident with more background context.	

A governor asked if these are recorded on CPOMS.

AT replied that we are not allowed to record PPN's on systems such as CPOMS , we keep a copy and file separately with a brief note on CPOMS to destroy when the child leaves as they are related to adults and not the child.

KSi has taken on the role of class teacher for Yr6 to provide continuity. JK is supporting and AT in run up to SATs. 2 TAs have been taken on from a supply agency.

AR leaves after Easter and Amber Jones takes up class role and Sarah S the DHT.

Possible solution to TA role for Y4.

2x lunch sups being sought.

Yr5 – RMB covering 4 days a week. Supply for Fridays has been terminated due to inappropriate comments. CHoare is continuing to cover Weds for JW ECT time.

Megan Holloway (student) to cover SS Tues and Thursdays for Sum 1 so SS can be out of class and AM doesn't have to cover PPA and can support AJ to settle in.

Staffing absence last two weeks – 25% absent at start of week beginning 14th March.

A governor commented that it is turbulent at the moment, to summarise the main challenge is Covid , teachers leaving mid-year and supply cover is short.

AT replied across all schools in Christchurch the picture is similar.

A governor asked what the current guidance is for schools.

AT replied the guidance is for staff to LFT if they have symptoms and book a PCR test, most staff LFT if they are feeling unwell but often it shows up positive after a couple of days. Guidance states 5 days and 2 negative tests. There is an element of pressure in terms of 5 days as staff feel they should come back but often don't feel well enough. The guidance will change again from the 1st April.

School places:

Applications for pupil school places received so far indicate a potential 46 first place applications for Sept 2022 so we would be looking at 12 classes for the following year (22/23). This could make mixing with the following year difficult, whereas from Sept 24 we were looking to reduce to 11 classes if numbers remain at a 45 intake.

Meeting with BCP LA & other local heads re place planning – 28/2/22

3-5 years in numbers to be sent to us. Need to consider what our plans are re academisation – RSC are pushing for this.

15% excess capacity in Christchurch

New builds – no current policy or formulae in place planning for new builds

Also discussed secondary feeders & Roeshot development.

A governor commented that they were unsure how things will

change in terms of academisation as this will depend on the diocese.

AT responded by saying we may be forced to join a MAT through the diocese or there was talk of BCP being the Academy.

Update on inset days this year.

Thursday 2 nd September 2021	Safeguarding updates; STARS refresher
Friday 3 rd September 2021	ASD Tier 2 Training – Boost funded
Friday 22 nd October 2021	Curriculum / subject leadership
Friday 18 th February 2022	Cluster moderation / Dyslexia training – all staff – used for subject leadership
Friday 29 th April 2022	Sessions to be disaggregated to facilitate twilight if not needed as a training day – Dyslexia & attachment
Friday 22 nd July 2022	Additional Bank Holiday in lieu of 3 rd June

Behaviour - Racial Incidents ~ There are no racial incidents to report

Exclusions ~ There have been no further fixed term or permanent exclusions this term. There have been a number of internal sanctions. Support has been sought via Linwood Boost / outreach; SENSS and EP.

Behaviour – concerns raised regarding 2 pupils who have struggled this term.

Pastoral support , boost support and mentoring all used.

Consideration of pastoral support for next year and use of spare room – staffing & budgeting allowing. AT and BJ (Sendco) are discussing plans for a nurture/inclusion role and space to support some of the more challenging cases.

SDP – Wellbeing continues with Forest schools with 3 days during the Easter holidays providing a holiday club on site, 5 places will be allocated free for PP children. AT asked for governors approval for keys to be given to Forest Schools, AT will ensure Alice is confident with the alarms and set up during the Easter holidays. Governors agreed.

Mental health funding to be spent on Thrive – BJ has attended her leader training – we need to decide who to train as Thrive practioners. All pupils will be assessed at start of school year.

STARs and WalkThrus have been used to support staff with particularly challenging classes & pupils – SS has been key to this.

JPs app has been used to support staff in evaluating their wellbeing and setting own targets.

	Whole SEND and pastoral team are working to support 2 pupils in particular who are struggling with social /emotional well being and this is impacting rest of the class. Attendance – 93% overall, mostly authorised , if not illness will be down to isolating due to Covid. 67 pupils = persistent absence (greater than 10%) Of which 53 have had Covid. 12 of those remaining are mostly illness (could be covid symptoms – not confirmed) 1 is being supported to move to Somerford; 1 was lates & unauthorised abs which has improved this term 5 related to Holiday in some form A governor asked how is everyone doing in terms of staff wellbeing, is there any support from the government. AT replied it has been a very tough term, staff are very dedicated and realise the pressure on the rest of the team when someone is off, some staff are taking longer to recover from Covid. We need to ensure staff are taking a break in the school holidays. As far as the government is concerned everything is back to normal, however it is a very different picture in schools, SATS and Ofsted are very much in people's minds. A governor asked would it be appropriate to use an Inset day as a Wellbeing day. AT replied we are flexible if staff need time off , we try to keep staff meetings short and ensure we don't just meet for the sake of meeting. A staff governor highlighted that AT is very fair in terms of looking after staff wellbeing.	
4	<u>Assessment Predictions</u> AT screen shared data with governors. EYFS – Reading 76%, Writing 76% and Maths 74%, this is in line with where we have been previously. KS1 – Reading 70%, Writing 50% and Maths 73%. A governor asked is this meeting ARE. AT replied yes, children on track and potentially meeting ARE at the end of the year. A governor commented that writing looks low is this because of gaps around ReadWriteInc. AT replied yes these children have come back in and the focus has initially been on reading. There was less opportunity to practice writing during lockdown. KS1 teacher assessments look at the progress, this is a higher %, we need to look at both pictures. A governor asked presumably a lot of the home learning was screen based.	

	AT replied on the whole Reading, Maths and Science were easier to do at home, writing was more difficult to address at home. NFT National figures were 57% for writing so we are not far off last year. A governor asked do the KS2 figures compare the same cohort of children. AT confirmed. A governor commented that it seemed a big jump, is this usual. Yes we would hope so, reading and writing the children are making good progress, there is good quality writing coming out of year 5 and 6. A governor commented that the government have spoken about 90% target, is there a target already. AT replied it is currently 75%, we look at progress and cohorts looking at where they have come from.	
5	<u>Governor/Visits Walks</u> Two governors have booked learning walks in school, the chair encouraged other governors to book in with staff to ensure we are seeing what we are told is happening. The learning walk checklist will be re-shared.	EJ confirm link governors
6	<u>Vision/Values</u> AT advised governors that this has been discussed with staff. The website has been updated under school vision and values and also the Christian values section. This has been introduced to KS2. A governor commented that they felt it links together brilliantly.	
7	<u>Foundation Report/Easter Service</u> St Lukes are still awaiting proposed amalgamation with All Saints forming a new parish, still awaiting a new vicar for St Lukes. There will be a parish church meeting in May. DW requested help with writing the report for this meeting, DJ offered her assistance. Easter service – we are planning to have this service at church and this will be led by the Spirituality champions. AH offered to assist with worship if needed. A governor asked if worship is happening as a whole school yet. AT replied that the majority are being held on Zoom still, we had a collective worship outside at Christmas.	
8	<u>Display Screen Quotes</u> After discussion at the latest FBEP meeting we have now received an additional quote as requested by governors. This was provided by Bournemouth Communications and came in at approx. £23k, compared to Lighthouse Media quote for the same at approx. £16k. A governor asked whether this will improve the WiFi. AT replied she has been led to believe that the WIFI should improve as a result of all of the screens being updated. A governor asked whether the old screens would be worth	

	anything. AT replied that the quote includes dismantle , parts can be recycled, the kit is very old and parts expensive to replace so very unlikely anyone would want it. A governor asked was the Lighthouse Quote recommended by Twynham. AT agreed they have extended us the same discount as offered to TLearning, and come recommended. Governors agreed to go with the Lighthouse Quote as cheaper and have been recommended. A governor commented that it seems the obvious choice.	
9	<u>Agree Inset Days</u> Inset Days 22/23 - Proposed 1st Sept – Safeguarding training for whole school to take place at Twynham learning. 2nd Sept – Thrive training 23rd Sept – Hywel Roberts, Curriculum for engagement link to achieving. 9th Jan 23 – Positive Mind-set (link to believing) 3rd July 23 – Transition A governor commented that there seems a lot of dates in September. AT replied that Hywel Roberts is very difficult to book and wanted this at the beginning of the school year. Inset Dates Agreed	
9	<u>AOB</u> A governor commented on the recent news regarding school hours and catch up and asked whether this would relate to us. AT responded that we already fall within the hours required. She went on to say there are 14% of schools that are open for less than the required time and this proposal is targeted at them. AT told governors that year 6 will be attending the leaver service at Winchester Cathedral for the first time. Burton Parish council have purchased a Maypole for the school and dancing will take place on the village green on 6th May at 10.30am. Meeting ended at 8.25pm Signed..... Dates.....	

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