

Burton C of E Primary
Minutes of FGB Meeting
Online meeting held via Zoom due to
Covid restrictions
20th September 21
6:30pm

Governors present

Alison Timmings AT
 Erica Johnstone EJ
 Adrian Ryder ARy

Amanda Hibbert AH
 Andrew Carre AC
 Melanie Browning MB
 Danielle Jeffries DJ

Item Number	Subject	Action
1	<u>Apologies</u> Di Wilkinson – apologies accepted	
2	<u>Election of Chair</u> AH put herself forward for the vice chair position she felt she wasn't confident at this point in the year to take on the Chair position, however would consider it further into the school year. ARy put himself forward as Chair and pointed out this would be his last year but he would happily act as a support to any upcoming Chair. All governors were in agreement for both positions.	
3	<u>Link Governors</u> The Chair raised the issue around the shortage of governors and linking a governor primarily to SEND/PP/Safeguarding and Health and Safety. The Chair suggested AH link up with Alison Roberts for PP, AC also put himself forward to shadow. EJ will continue with Safeguarding. The Chair highlighted the importance of governors getting back in to school for link visits and learning walks. Link Governors agreed as follows: AH – RE/PP MB – H&S/ICT ARY – Maths/Reading AC – Science/Writing (Shadow AH with PP) EJ – Safeguarding/PE/PSHE DJ – ART/DT/Geography/History DW - SEND	
4	<u>Agree committees</u> Due to the current shortage of governors it was agreed to reduce the number of meetings from 3 per half term to 2 per half term and	

	all governors attend both. They will be FGB finance and FGB CPPC. New dates for the year will sent out and they will be held on consecutive Mondays. Headteachers Pay Committee governors will be ARy, AC and AH, a meeting is set for the 5th November at 1pm.	
5	<u>Business Interest Forms/Code of Conduct</u> Forms have gone out to governors to be returned asap.	
6	<u>AOB</u> AH has attended Diocese training for Collective Worship on 9/9/21. AT invited governors to attend Harvest Festival on 7th October, this will be a whole school event and will be held outside. Meeting ended at 7.15pm Signed..... Dates.....	