

Burton C of E Primary
Minutes of FGB meeting
Online meeting held via Zoom due to
Covid restrictions
14 th July 2021
6:00pm

Governors present
 Alison Timmings AT
 Adrian Ryder ARy
 Melanie Browning MB
 Patrick Mann PM

Amanda Hibbert AH
 Andrew Carre AC
 Di Wilkinson DW

Item Number	Subject	Action
1	<u>Apologies</u> None	
2	<u>Minutes from Previous Meeting/Matters Arising</u> One action regarding Safeguarding audit. Minutes agreed	
3	<u>Business and Pecuniary Interests</u> DW declared that she has been made Chair of Trustees for the Bournemouth Centenary Trust which is a trust to support a group of local Bournemouth schools, this is in a voluntary capacity.	
4	<u>CPPC</u> The Safeguarding audit went well with suggested improvements. We have recruited an additional teacher to cover the extra class, Mr Watson will be teaching year 5 from September on a one year fixed contract. Governors have been invited to return to school for visits from September. AH has discussed with the diocese our provision for worship as a result of Nigel Lacey leaving and reported back that worship cover is sufficient. Team SOS app was discussed and AT reported back that data would be cloud based, she went on to say she had spoken to another school that use the system and there comments were very positive.	
5	<u>FBEP</u> The budget is in line with where it should be at this point in the year. A question was raised surrounding the budget spent for premises as it seemed to differ from last year, AT will look into this. There has been no change to risk assessments. The year 6 residential has gone ahead.	SLA for premises

	We have employed two new TA's from September, to cover the additional class and to cover maternity leave. Feedback was given surrounding work to be done outside the new EYFS area, quote for a canopy together with additional fencing to make the area larger. We have only managed to source one quote due to covid restrictions last year creating a back log of work and the difficulty of getting materials. Two local schools have used the same company for work and EB has spoken to them for feedback and confirmation of standard and value for money. We have sourced 2 quotes for the toilet renovations but the 3rd quote, from BCP, are so busy they will only quote if the job is definite and cannot carry out the work until Easter 2022, as we are a maintained school the quote will be non profit based.	
6	<u>Foundation Report</u> Foundation governors arranged to meet early next term. There has been no news from the Diocese as to when Churches will open up again hopefully there will be a clearer picture next term. The year 6 leaver's service and whole school service will be held on the 22nd July outside, parents of year 6 pupils will be invited and if the weather is poor parents will be invited to take part via Zoom.	
7	<u>Sports Premium</u> Evidencing the impact of the Primary PE Sport Premium document was shared with governors. AT told governors there is a carry forward from last year, Forest Schools will come in from next term this will be paid for from SP. Swimming for year 4 will be subsidised by SP. We will be introducing the Change for Life scheme and Shooting Stars for year 2/3. Playground markings will be updated and additional equipment for both play areas. A governor asked whether the carry forward would need to be spent by July. AT replied that due to Covid we will be able to carry this over to next year.	
8	<u>Headteachers Report (attached)</u> Governors were sent the HT report in advance of the Meeting. AT ran through numbers on roll, we have an appeal currently for a year 4 place to start in September, a sibling of a child that has joined us in year 2. We have 39 children starting in reception in September. Staffing for September was shared. KSi will be stepping back from her ELSA role to focus on pastoral provision, and KSm will continue with this role with the support of ELSA supervision with PACE. LD and JD will be starting maternity leave during the Autumn term. The LA are giving an additional bank holiday which falls within the May half term, so schools don't miss out the school year has been	Take to FGB

	reduced from 195 to 194 days and AT has asked staff for feedback for preferred option for the extra day. A governor commented that the day that will be agreed needs to be what works best for the school and would make sense if it is in line with other local schools. AT replied that most local schools are going with the 22nd July. AT went on to talk about attainment data, year 6 data is very encouraging considering the interrupted last two years. A governor commented that reading data looked very impressive, could this be attributed to RWInc and Accelerated Reader. AT replied that reading was something that continued with the majority of children during lockdown. These children definitely from AReader. AT went on talk about how September may look after looking at the latest guidance. There is a possibility of no 'bubbles', no requirement to track and trace, cleaning regimes to continue together with good ventilation of classrooms. There will be no change to risk assessments and procedures before the end of term. The year 6 residential went ahead , staff have been cautious on their return to school and working within the same bubble for the first week back. Attendance is looking positive, specific children that we are aware of have impacted on figures.	
9	<u>AOB</u> 13th September was set as a date for the first FGB of the new school year to discuss committees and elect Chair and Vice Chair. A governor raised the building development at Roeshot Hill, and commented that we need clarification of school place allocation. AT replied that she will go back to BCP regarding allocation . EJ has put together some templates for learning walks for governors to use for school visits. Governors thanked Pat Mann for his work as a governor and wished his well. Meeting ended at 7.06pm Signed..... Dates.....	School allocation