

Burton C of E Primary
Minutes of Full Governing Body Meeting
Held at the school
4th September 2017

Governors present:

Arian Ryder ARy
 Georgie Bethune GB
 Michael Ponchaud MP
 Joyce Colbourne JC
 Danielle Jeffries DJ
 Scott Swales SS
 Nigel Lacey
 Alison Timmings AT

Attending:

Alison Roberts ARo

Item Number	Subject	Action
1	<u>Apologies and welcome</u> DW PM	
2	<u>Agree Chair and Vice Chair</u> Due to MP resigning at the end of last year ARy put himself forward for Chair ,this was seconded by JC and GB and the whole governing body were in agreement. MC stepped down as Vice chair at the end of last year and ARy asked if anyone would like to put themselves forward for this role. MP volunteered himself and this was agreed by the whole governing body.	
3	<u>Agree Committees</u> CPPC ARy – Chair SS JC - Foundation GB - Foundation DJ - Foundation NL - Foundation FBEP MP – Chair SS GB ARy ARy pointed out that we need to recruit at least two new governors and this should be priority. To be confirmed due their absence from the meeting DW and PM	

4.	<u>Agree Link Governors</u> Safeguarding/EYFS – JC (Needs a succession plan in light of JC Coming to the end of her term next Year) SEND – NL H & Safety/PE – SS PHSCE – MP (To take on for the interim until new Gov's appointed) Literacy – GB RE – JC/GB School Improvement – AR Numeracy – DW (To confirm) Humanities – AR DT/Science – AR Pupil Premium – NL ICT – SS PE – MP Art/Drama/Music – AR (To take on for the interim until new Gov's appointed) Business interest forms given out. Code of Conduct forms given out.	
	Meeting ended at 6.30 Signed..... Date.....	